

# Andy Garcia

## Contact

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## Education

MA Procurement and Acquisitions  
Webster University,  
St. Louis, MO  
Final GPA of 3.33 was obtained  
while working 50hr work weeks.

## Key Skills

Project Management  
DoD Government purchasing  
Ethics training  
Lean Six Yellow belt  
Supply expert  
Maintenance management  
Logistics expert  
USA Logistics Captains Course

## Objective

My experience over the past 22 years in the Marines has enabled me to become extremely versed in supply and logistics. My goal is to bring my experience, education, and technical expertise to a new organization. I will bring the same exemplary performance that Marines are known for to any organization.

## Experience

Supply Officer • United States Marine Corps July 1999 – May 2022  
Monday – Friday 0730-1630, some holidays/nights; 50hr weeks

Assignments represent more than 11 years of progressively responsible Supply Chain Management experiences ranging from unit level supply to Intermediate supply tasks and responsibilities. I am highly proficient in leadership and personnel management, inventory management, time management, project management, and data management. Highly knowledgeable and proficient in information technology and automation; problem solving and risk assessment; team building; supply policies and procedures; cost accounting; customer service; trouble shooting. Excellent active listening and communication skills (verbal and written). Personally formulated cost tracking and budget preparation for intermediate supply activities to provide expendable and non-expendable equipment to more than 150 locations across the United States.

## Qualifications

My specialized experience would include, but are not limited to:  
Conducts short, mid and long-term advanced planning for expendable items and durable; Plans and reviews all inventory processes, functions, and related systems; Analyzes data that impact procurement decisions; Maintains perpetual inventory accounts for expendable items; Conducts data/information analysis for acquisition planning associated with durable equipment; Advises and informs stakeholders concerning the management, control and accountability of expendable and durable items.

- I hold a Masters of Arts from Webster University in Procurement and Acquisition.
- I have 11 years of progressive purchasing experience.

- Extensive government purchasing experience that includes contract creation to vendor purchasing. Additionally experience with drafting, developing, and administering complex, high-level competitive procurements for Department of Defense support.
- ERP system experience includes 11 years of Global Combat Support System.

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## Daily Duties

My daily duties included, but were not limited to:

- Responsible for developing, coordinating, operating, evaluating and executing various aspects of controlled property management and materiel control at the command level.
- Provides technical advice and guidance to operating level personnel regarding the interpretation of materiel management regulations, policies and procedures.
- Performs the more difficult and complex functions associated with responding to problems and formulating plans for corrective actions on controlled property, demilitarization coding determination, inventory, and contractor surveillance issues.
- Investigates and resolves discrepancies, gathers/analyzes inventory information including researching gains/losses resulting from physical inventory counts from non-accountable storage activities and inventory adjustment trends.
- Provides guidance in material management as it involves item identification, inventory control, materiel accountability, and transaction reconciliation with Headquarters, contractors, and Department of Defense (DoD) generating activities.
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- Applies analytical techniques in evaluating problems, making recommendations, and formulating plans for corrective actions on inventory and stock surveillance issues.
- Performs physical inventory counts, monitors physical inventory results, reviews inventory record management reports, compares inventory records, and processes cancellations and deny issue.
- Provides guidance in the material management as it involves item identification, inventory control, materiel accountability, and transaction reconciliation with DLA Disposition Services, contractors, and DoD generating activities.
- Provides technical advice, assistance and guidance to DLA Disposition Services, contractors, DoD generating activities on matters pertaining to item identification, policy, procedure, performance standards, and monitoring techniques.